

Commission for Statewide Contracts to
Support Employment for Individuals with Disabilities
Division for the Visually Impaired
1901 N DuPont Highway
Biggs Bldg. Conference Room
New Castle, DE 19720
Meeting Minutes
January 15, 2019

Members Present: Clint Walker, Chair, Jamie Johnstone, Department of Finance, Cynthia Fairwell, Department of Labor, Vocational Rehabilitation (DOL/VR), Cindy Farmer, member, and Thomas Cook, Ability Network of Delaware (A.N.D./Ex-Officio).

Members Present by Phone: Julie (Jo) Donoghue, Deputy Attorney General, (DAG/Counsel), Dean Stotler, Director, Government Support Services (GSS), and Doyle Dobbins, Vice Chair.

Members Absent: Carvella Jackson, member, and Elisha Jenkins, Director, Division for the Visually Impaired (DVI/Ex-Officio).

Others Present: Jill Morrison, Division for the Visually Impaired (DVI), Michele Hamilton, Division for the Visually Impaired (DVI), Mickey Kelley, Ability Network of Delaware (A.N.D.).

A quorum was determined and the meeting was called to order at 2:01 PM.

Approval of Minutes:

Doyle Dobbins moved to accept the December 18, 2018 meeting minutes. Jamie Johnstone seconded the motion. Motion carried.

Old Business:

Thomas Cook presented analysis of the minimum wage increase on set-aside janitorial contracts for discussion purposes, as A.N.D. has not received approval from Facilities Management. Dean Stotler requested to be part of the discussion with A.N.D and Facilities Management. Thomas Cook requested deferment of the price adjustment item from Easterseals due to minimum wage increase to February's Commission meeting for the following sites:

- a) Szabo
- b) Board of Elections
- c) DART
- d) Fire Marshall/School

The Commission discussed addressing criminal history and how it affects the ability to obtain employment.

New Business:

None presented

Report of the Chair:

Clint Walker met with Thomas Cook and Mickey Kelley who discussed the work of A.N.D. in regards to the Commission and advocacy.

Report of the Sub-Committees:

- 1) Regulations Sub-Committee: No Report.
- 2) Central Non-Profit Agencies Subcommittee: Dean Stotler had no activities to report.

Report-Ability Network of Delaware (A.N.D.)

Thomas Cook reported A.N.D. filled both the Business Development Associate and Coordinator of Janitorial Services positions.

Thomas Cook introduced Mickey Kelley as the Business Development Specialist.

Public Comment:

None

Adjournment:

Doyle Dobbins made the motion to adjourn. Dean Stotler seconded the motion. Motion carried. Meeting adjourned at 2:55 PM.

Next meeting date is Tuesday, February 19, 2019 at the Division for the Visually Impaired
1901 N. DuPont Highway, Biggs Bldg., Conference Room, New Castle, DE 19720

Respectfully submitted,
Michele Hamilton
Administrative Specialist
Division for the Visually Impaired